

## CYBERSECURITY AWARENESS MONTH

# **TOP 10 SECURITY TIPS**

How to stay safe in today's digitally connected world:

## 01

# Solemnly swear to create stronger passwords.

Passwords should be at least 8 characters or more, and use a mix of letters (upper and lower case), numbers and special characters like %&@!#.

Consider using a long passphrase like "i like to go to the ocean and swim!". Don't use the same password for multiple web sites. Securely store your passwords in a password manager.

#### 02

# Strengthen access to all of your online accounts.

Enable and use two factor authentication to access your online accounts (Amazon, Apple, Google, Microsoft, etc.). Especially for administrator accounts.

#### 03

#### Secure, protect, and defend.

Ensure your computer has advanced anti-malware protection.

## 04

# Don't click suspicious links--go directly to the web site instead.

Phishing scams can be carried out by phone, text, or social networking sites, but most commonly by email. Only open email or attachments from people or business you know. Don't click on suspicious links, go directly to the web site instead.

### 05

#### Back it up.

Back up your data weekly (daily if possible) and keep one copy off-site.

### 06

#### Stay up-to-date.

Make sure your computer always has the most recent software and security patches installed.

#### 07

#### Public Wi-Fi is the enemy.

Don't use public Wi-Fi (Airports, hotels, etc.). If you must use public Wi-Fi, consider installing VPN software.

#### 80

# Know your sticks, drives, and cards.

Never use an unknown flash / USB drive

#### 09

#### Lock it down.

Don't leave your computer unattended. Lock your screen or shut down your computer.

#### 10

#### Protect your mobile devices.

Password protect your smartphone and tablet.